

# Revalidation Process of Registration under sections 10 (23C) / /12A/ 12AA and 80G

**10 (23C) is applicable for Medical Institutions and 12A & 12AA for all other Charitable Trust / Society. 80G applicable for all.**

- **Form is 10A** for all 3 *revalidations* to be submitted electronically.
- **First** submit the application for 12AA / 10 (23C) and **then** for 80G.
- 10AC is order passed by Commissioner of Income tax , for application made under Form 10A- it will be issued with 3 months from the end of month in which the submission of 10A was made.
- Time line for application: Within 3 months from 1st April 2021.
- Revalidation is for 5 years.

## Step 1 Login Online

- <https://portal.incometaxindiaefiling.gov.in/eFiling/UserLogin/LoginHome.html?lang=eng>

## Step 2 Fill up form 10A

- Form accessible in your online account under forms

## Step 3 Upload Documents

- Scan and attach as per list

## Step 4 Submit & e-verify

- With DSC or through e-verification

## Notes for filling 10A

	1	2	3	4	5
	<p><i>CODE to be selected in form 10A:</i></p> <p><b>Section and Code</b></p> <ul style="list-style-type: none"> <li>• 10 (23C) - 6</li> <li>• 12AA - 1</li> <li>• 80G - 11</li> </ul>	<p><i>Registration number and date on which the registration was activated of following to be filled:</i></p> <p>DARPAN, Trust / Society registration, 12A registration, 80G registration and FCRA registration.</p>	<p><i>Members / Trustee details to be filled.</i></p> <p>Please choose “<b>ID Code 1</b>” enter PAN.</p> <p>It will self-populate the other fields. Please check information is correct as per the records and make corrections accordingly.</p>	<p><i>Information under 11 – 20 will not be required</i></p> <p>if Return for FY 2019-20 has been filed</p>	<p><i>After submitting the form, the following self attested documents will need to be uploaded:</i></p> <ol style="list-style-type: none"> <li>1. Constitution</li> <li>2. Certificate of Incorporation / Registration</li> <li>3. Registration under FCRA</li> <li>4. Registration seeking revalidation (10(23C)/12A/12AA or 80G)</li> <li>5. Annual accounts for 3 prior Financial years</li> </ol>