



**Christian
Medical
Association of
India**

MHA / FCRA Procedure to Activate the New FCRA Account and Receipt of FC Funds

- 1** ***Submit the completed application form with necessary documents to SBI, New Delhi Main Branch***

- 2** ***Receipt of Email from SBI confirming Opening of Account***

- 3** ***Fill in Form No. FC 6-C and Upload documents as required on MHA site***

- 4** ***Approval from the Ministry of Home Affairs (MHA) will be emailed and can be downloaded from the MHA site***

- 5** ***Submit the MHA Approval to SBI and inform the existing FCRA bank from your official mail ID***

- 6** ***Your account will be Activated***

- 7** ***On Receipt of Funds:
SBI will request for FEMA declaration by email. On receipt of the declaration, funds will be remitted to SBI account***

***Note: If you need any more details / clarification, please contact
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